



Volunteer Services 1225 Estabrook Drive Saint Paul Minnesota 55103 www.comozooconservatory.org

Thank you for your interest in an internship at the Como Park Zoo and Conservatory and your support of the gardens, animals and education programs throughout Como Park.

Como's mission is to inspire the public to value the presence of living things in our lives. The Como Park Zoo and Conservatory are open 365 days a year and serve more than 1.5 million people each year.

Annually over 25 interns and 1,500 adult volunteers work in every area supporting the collections and mission of Como. The interns and volunteers comprise a critical component in maintaining the quality of the Como Park Zoo and Conservatory and enhance the visitor experience.

Year-round intern volunteer opportunities are available with the Education Department. Interns involved with Education are exposed to a variety of activities that include operations with the public and behind-the-scenes.

Seasonal intern opportunities are also available in horticulture, marketing, zoo keeping and volunteer services. Some require that the participating school grant credit for the experience. Occasionally special opportunities are developed for the intern with a unique skill set. Hourly requirements are set specific to the position but generally are for 20-35 hours per week over a semester.

Benefits of an internship at Como Park Zoo and Conservatory include:

- Access to a unique urban park.
- The satisfaction of supporting a park with a rich and strong history.

Your involvement can be significant and can make a long-term difference!

To be considered for an intern position complete the attached intern application and submit a resume with at least two references. One reference should be a personal reference--someone knowledgeable about your character, work skills, and ethics. The second reference should be one of your college instructors--someone knowledgeable of your academic performance and commitment to your major.

You will be contacted within two weeks after your application is received.

Please contact Kate McNulty (kate.mculty@ci.stpaul.mn.us or 651-487-8287) if you have any questions.

Sincerely,

Kate McNulty, Karen Kendall and Steve Kane
Como Park Volunteer Services

Recorded Information
651.487.8200

Visitor Services
651.487.8201

Volunteer Services
651-487-8287

AA-ADA-EEO-EMPLOYER

SAINT PAUL PARKS
AND RECREATION

CITY OF SAINT PAUL
CHRISTOPHER B. COLEMAN,
MAYOR

COMO PARK ZOO & CONSERVATORY

1225 ESTABROOK DRIVE • SAINT PAUL, MN 55103

PHONE: 651-487-8252 FAX: 651-487-8278

E-MAIL: COMOVOLUNTEERS@CI.STPAUL.MN.US



INTERNSHIP APPLICATION

Please type or print clearly.

NAME: _____ E-mail address: _____

ADDRESS: _____ PHONE: _____

CITY: _____ STATE: _____ ZIP CODE: _____

YEAR IN SCHOOL: _____ COLLEGE: _____

COURSE CONCENTRATION: _____

CAREER GOALS: _____

OTHER SKILLS, SPECIAL TRAINING: _____

HOBBIES, INTERESTS: _____

WHAT TYPE OF INTERNSHIP ARE YOU INTERESTED IN? _____

WHY DID YOU APPLY HERE? _____

YOUR IDEAL INTERNSHIP WOULD PROVIDE EXPERIENCE IN WHAT AREAS? _____

BETWEEN WHAT DATES COULD YOU BE AVAILABLE? _____

Please list most recent experience first

PAST EXPERIENCE (May include both paid and volunteer experience)

EMPLOYER/AGENCY: _____ DATES OF EMPLOYMENT: _____

DUTIES: 1. _____ 3. _____

2. _____ 4. _____

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DUTIES: 1. _____ 3. _____

2. _____ 4. _____

REFERENCES:

1. NAME: _____ PHONE: _____

