



## Part-Time Environmental Educator\*

\*official title: Parks & Recreation Worker II

Part-Time Environmental Education positions are available at Como Park Zoo and Conservatory. The main responsibility of this position is to teach education programs such as onsite and offsite school programs and weekend birthday parties. Job duties may also include assisting the education department in other areas including public programs, school and group programs, and summer camp. **This position is up to 25/week and entails weekday, weekend and some evening hours. The rate of pay is \$12 per hour.**

### Job Responsibilities:

- Ensure the quality and consistency of Como's education programs
- Use age appropriate techniques to ensure participants are learning
- Engage participants through effective use of Como's plants and animals
- Use appropriate classroom management techniques during programs
- Provide a safe environment for participants as well as Como's plants and animals
- Maintain proper animal handling and transport requirements at all times
- Represent Como Park Zoo and Conservatory in a professional manner by being courteous, knowledgeable, and well-groomed during programs
- Represent Como Park Zoo and Conservatory in a positive way in the community
- Other duties, as assigned

### Qualifications:

- Minimum of two years teaching experience (either formal or informal)
- Program instruction experience with live plants and/or animals
- Degree in education, environmental education, environmental studies, biology, zoology, botany, horticulture or a related field
- Ability to deliver assigned curriculum in a fun and engaging manner
- Excellent problem solving skills, flexibility, a positive outlook, and a sense of humor
- Must have a valid Minnesota drivers license
- Must be able to lift up to 50 lbs
- CPR and First Aid Certification (preferred)

### Training:

- Must successfully complete: an orientation, program training, and animal and plant handling training

**Closing Date: Wednesday, February 15, 2017. Resumes reviewed upon receipt.**

Submit letter of interest, resume and references via mail or email to:

Como Park Zoo and Conservatory Education  
c/o Susie Van Blaircom  
1225 Estabrook Drive  
St. Paul, MN 55103  
[comoeducation@ci.stpaul.mn.us](mailto:comoeducation@ci.stpaul.mn.us)

\*Please list "Part-Time Educator" in subject line

For more information:

<http://www.comozooconservatory.org/about/employment/current-job-listing/#/current-job-listing>

<http://agency.governmentjobs.com/stpaul/default.cfm>

*THIS IS A TEMPORARY HIRE.*

*Additional Applicant Information:*

The City of Saint Paul is an Equal Opportunity Affirmative Action Employer. Therefore we encourage applications from all individuals including persons with disabilities, persons of color, LGBT, and women.

The information you supply will be used to assess your qualifications for this position; to distinguish you from other applicants; and to contact you for an interview. The following information will be considered private data pursuant to the Minnesota Government Data Practices Act: your name, home/work/email address, and home phone number. If you are considered a finalist for an employment vacancy, your name, education, training, and previous work experience will become public data. Private data is available only to you and to other persons in the City who have a bona fide need for the data. Upon court order, data may be disclosed in legal proceedings. Public data is available to anyone requesting it and consists of all data not designated in this notice as private.

*Veteran's Preference:* If you are a veteran as defined by the State of Minnesota and wish to claim veteran's preference, submit a copy of your military form DD214 at time of application. You must provide a copy of the DD214 to attain veteran's preference.